

Transforming Youth Work Development Fund Plan - Leicester

Project 1 Implement Common Planning Framework, engaging with Voluntary sector within context of Connexions & Adequacy & Sufficiency Model
Contact - Paul Vaughan Principal Youth Officer Leicester
Manager - Paul Vaughan
Description of activity: Working with County Youth Service, LCVYS & Connexions to prepare for and implement the Common Planning Framework towards a City Youth Plan by Nov. 2002 and to involve key voluntary youth organisations in local Cluster-level planning
Q One Milestones: <ul style="list-style-type: none"> Local service managers to Identify and involve key vol. sector youth organisations in Cluster Plans for Lifelong Learning Division
Q Two Milestones <ul style="list-style-type: none"> Briefing for SMT, Community Learning Managers & Youth Work staff on Common Planning Framework requirements
Q Three Milestones <ul style="list-style-type: none"> Implement 'Common Planning Framework' Joint conference with County for staff, in statutory and voluntary sector, and key stakeholders to consider YW response to: <ul style="list-style-type: none"> Common Planning Framework TYW Connexions and for stakeholders to: <ul style="list-style-type: none"> Influence Youth Work Plans in City & County Aid alignment with Connexions plans Improve joint needs analysis <ul style="list-style-type: none"> Youth Service Plan produced
Quarter Four Milestones <ul style="list-style-type: none"> Implement Youth Service Plan
People Costs
Premises Costs - £3000 (conference & briefings costs)
Equipment
Consumables
Allowances
Numbers of participants taking part : 100 staff from statutory and voluntary sector engaged in briefings/conferences
Outcomes <ul style="list-style-type: none"> Youth Service Plan produced in line with 'Common Planning Framework' Improved partnership working with voluntary sector Synergy between Youth Service Plan & Connexions Plan
Evaluation <ul style="list-style-type: none"> Officer team evaluate and report on progress against overall milestones & outcomes on quarterly basis Participants and trainers evaluate each training/briefing event Officers and key stakeholders evaluate enhanced capacity of joint planning Youth Service Plan approved

Project 2 Developing the Voice of Young People
Contact : Paul Vaughan Principal Youth Officer Leicester
Manager : Paul Vaughan
<p>Description of activity: To place young people at the centre of services and service development requires a further shift in relationships. It is proposed therefore that the following new initiatives be established.</p> <p>1. Youth Initiatives Project (YIP) This will be an innovative programme, giving young people funding and youth work support to address youth issues/needs creatively in their community. It will advance youth empowerment; investing in young people by engaging them in projects affecting real change. Young people will develop criteria and be trained to assess applications, others will apply to the fund. Discussions are due to be held with Youthbank (NYA), which is similar to this project idea. It may be possible for this project to be incorporated with a Youthbank pilot.</p>
<p>Q One Milestones</p> <ul style="list-style-type: none"> • Appoint 1 x FTE Worker and Clerk to develop Voice of Young People Projects (June) • Develop Links with other possible benefactors • Involve Leicester YPC in Strategy development • Make contact with Connexions Young Persons Shadow Board
<p>Q Two Milestones</p> <ul style="list-style-type: none"> • Establish Group of Young People • Provide training for young people involved
<p>Q Three Milestones</p> <ul style="list-style-type: none"> • Develop Constitution/Application Forms/Criteria • Charitable Status • Start awarding grants (YIP)
<p>Q Four Milestones</p> <ul style="list-style-type: none"> • Year 1 Evaluation Report • Finalise Accounts/receipts • Report to Leicester YPC • Report to Connexions Young People's Shadow Board
People Costs - £29625
Premises Costs
Equipment
Project Fund £10000
Consumables - £2000
Allowances - £1000
Numbers of participants taking part Estimated 60 young people will benefit from direct participation
<p>Outcomes To enable young people:-</p> <ul style="list-style-type: none"> • to design projects that address needs/issues they identify as important and to turn their ideas into action (target of 7 projects)

<ul style="list-style-type: none"> • to gain leadership, teamwork and other life skills • to impact on their community in positive ways • to assess bids submitted under this initiative
<ul style="list-style-type: none"> • Established link with Connexions Young Persons Shadow Board
<p>Evaluation</p> <ul style="list-style-type: none"> • Young people's participant evaluations • Officer team evaluate and report on progress against overall milestones & outcomes on quarterly basis • Individual projects evaluated by Full-Time Project Worker on quarterly basis • Completion of Quality Assurance records on sessional basis • Data collection and usage

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<p>Manager : Paul Vaughan</p>
<p>Description of activity: To place young people at the centre of services and service development requires a further shift in relationships. It is proposed therefore that the following new initiatives be established.</p> <p>2. Youth Impact Project – a youth-led evaluation project. A team of young people drawn from across the city and reflecting its diversity would progress through a senior members training programme leading on to a further training programme focussing on evaluation skills. Youth Impact would carry out an agreed number of evaluations per year and focus on five themes.</p> <ul style="list-style-type: none"> • Learning and achievement from being involved • Facilities and resources • Quality and range of decision making by young people • Relationships between young people • Youth and staff relationships <p>This will also contribute to Social Cohesion agenda with culturally diverse groups of young people visiting youth provision across the city.</p> <p>This project will link up with the Connexions Service's initiatives to ensure participation of young people in service development</p>
<p>Q One Milestones</p> <ul style="list-style-type: none"> • Make contact with Connexions Young Persons Shadow Board
<p>Q Two Milestones</p> <ul style="list-style-type: none"> • July/August 2002 – Development time for devising Senior Members Training Package, consisting of 8 sessions (2 of which are visits to other youth provision) and a residential weekend. • Involve possible tutors for the 8 sessions and the residential
<p>Q Three Milestones</p> <ul style="list-style-type: none"> • Oct/March 2003 – 2 courses of 8 weeks delivered across the city (one north, one south) and residential completed. (12 young people in each group who would join together for the residential (20 young people, on residential)

<p>Q Four Milestones</p> <ul style="list-style-type: none"> • Year 1 Evaluation Report • March 2003. 5 to 10 young people identified/drawn from the Senior Members Training Course to progress to the next level of training (April – June 2003) Young people to conduct evaluations from July 2003 onwards. • Report to Leicester YPC • Report to Connexions Young People's Shadow Board
<p>People Costs - £700</p>
<p>Premises Costs - £4300</p>
<p>Equipment</p>
<p>Consumables - £1500</p>
<p>Allowances - £1000</p>
<p>Numbers of participants taking part Estimated 20 young people will benefit from direct participation</p>
<p>Outcomes.</p> <ul style="list-style-type: none"> • Senior Members Training programme developed and run on an annual basis • Residential for Young People • Participation of young people in youth services • Participation of young people in evaluation of their youth services (4 initially) • Development of Young Peoples' personal, social & teamwork skills • Increase in confidence • Increase in self esteem • Fun • Established link with Connexions Young Persons Shadow Board
<p>Evaluation</p> <ul style="list-style-type: none"> • Young people's participant evaluations • Officer team evaluate and report on progress against overall milestones & outcomes on quarterly basis • Individual projects evaluated by Full-Time Project Worker on quarterly basis • Completion of Quality Assurance records on sessional basis • Data collection and usage

<p>Project 2 Developing the Voice of Young People</p>
<p>Contact : Paul Vaughan Principal Youth Officer Leicester</p>
<p>Manager : Paul Vaughan</p>
<p>Description of activity: To place young people at the centre of services and service development requires a further shift in relationships. It is proposed therefore that the following new initiatives be established.</p> <p>3. Youth Forums Development Fund</p> <p>This will be the foundation to ensure the existence, development, co-ordination and support of sustainable youth forums across the City. It will prepare the ground for innovative, young people-led initiatives that give a meaningful youth perspective to the democratic processes of the City. It will build upon the work of existing youth forums, both locally and City wide, and will enable the initiation of youth forums in the City's seven educational Clusters where they do not exist. This project will link up with the Connexions Service's initiatives to ensure</p>

participation of young people in service development
<p>Q One Milestones</p> <ul style="list-style-type: none"> • Identification of specialist participation worker in each cluster • Identify current level of activity in the City • Involve Leicester YPC in Strategy development • Make contact with Connexions Young Persons Shadow Board
<p>Q Two Milestones</p> <ul style="list-style-type: none"> • Event bringing specialist workers together to identify issues, support needs, models of practice, and the way forward. • Accreditation for young people agreed • Establishment of regular meeting cycle • Criteria for applications established
<p>Q Three Milestones</p> <ul style="list-style-type: none"> • Funding distributed • Young people identified and involved in planning training events
<p>Q Four Milestones.</p> <ul style="list-style-type: none"> • Training complete and way forward agreed • Dissemination of practice +Additional funding needs identified • Report to Leicester YPC • Report to Connexions Young People's Shadow Board
People Costs
Premises Costs - £500
Equipment
Project Fund - £8000
Consumables
Allowances
Numbers of participants taking part Estimated 90 young people will benefit from direct participation
<p>Outcomes</p> <ul style="list-style-type: none"> • Establishment of city wide participation team • Establishment, or development of existing, youth forums in each of the City's Clusters.(target of 7 new initiatives in yr.1) • Established link with Connexions Young Persons Shadow Board
<p>Evaluation</p> <ul style="list-style-type: none"> • Young people's participant evaluations • Officer team evaluate and report on progress against overall milestones & outcomes on quarterly basis • Individual projects evaluated by Full-Time Project Worker on quarterly basis • Completion of Quality Assurance records on sessional basis • Data collection and usage

Project 3 Raising the Quality of Youth Service Provision
Contact - Paul Vaughan Principal Youth Officer Leicester
Manager - Paul Vaughan
Description of activity:

<ul style="list-style-type: none"> • Introduce & develop OFSTED Self Assessment Framework for F/T & P/T staff • Appoint Staff Development and Recruitment Officer (0.5) and Clerk (0.5) • Enhance MIS & Data collection capacity to provide consistent approach and quality information for planning delivery and monitoring purposes (0.5) • Provide Management Training to Full-Time Youth Work staff • Co-fund (with County) Management Training for Volunteers • To maximise the usage of ICT to enable access, and use of, ICT in youth work practice and for administration. • Increase ability and capacity of service to record achievement and offer young people accreditation (Youth Clubs Leicester) • Production of a termly news letter for part time youth work staff • Series of Curriculum Training days for Part time youth work staff • Additional support for part time youth workers on the Part time certificated course re. individual and group projects
<p>Quarter One Milestones</p> <ul style="list-style-type: none"> • April 2002 – Job Descriptions and Person specifications for 2 posts • Appoint 0.5 Staff Development & Recruitment Worker by June 2002 • Appoint MIS & Data collection worker by June 2002 • Carry out an audit of data collection in each setting across the city that delivers youth activities. • Carry out an audit of the quality assessment requirements within each setting • Provide training day to 16 Full-Time staff covering 3 tiers of management and 7 Clusters of city on the OFSTED Self Assessment Framework(May) • Discuss with LCVYS their proposals for usage of Management Training for Volunteers funding • Purchase and distribute PC's in the cluster areas - April 2002 • Identify ICT training needs of F/T and P/T staff by doing a skills audit. May 2002 • Appointment of joint County/City funded post for Youth Achievement award development, managed by UK Youth (Leicestershire) • April/May 2002 - Articles gathered and put together for first issue of Newsletter • March/June 2002 – Mentor/Support worker for ptyws - role defined and written up Mentors/support worker(s) identified/employed. Students who are intending to join the Part time Certificated Course in May 2002, assigned a mentor/support worker.
<p>Quarter Two Milestones</p> <ul style="list-style-type: none"> • July/August 2002 – Survey of current full time and part time youth work staff and training wishes/needs. • Software awareness training for F/T and P/T youth workers. 9th July 2002/September 2002 • Youth Clubs Leicestershire to produce development plan for Youth Achievement Award for City & County • June/July 2003 – First issue of Newsletter published and distributed • July 2002/August 2002- Articles gathered and put together for second Newsletter • Sept 2002 – Second issue of Newsletter published and distributed • July/Aug 2002 – Staff Development Worker planning, organising and publishing a Curriculum training programme • Sept 2002 A Curriculum training event for 15 to 20 Youth Work Staff. • July/August Initial meeting with part-time course students - any problems, assistance with competency skills recording paperwork, issues etc (each students

<p>assigned 2 hours)</p> <ul style="list-style-type: none"> • Deliver 1 half day training event on OFSTED Self Assessment Framework(June) • Develop a range of options for data collection and the methods for reporting the information in a meaningful way. • Consult with Community Learning Managers and Youth Workers on the best option for data collection and quality assessment.
<p>Quarter Three Milestones</p> <ul style="list-style-type: none"> • Continuing Professional Development for youth workers F/T and P/T (Responsible leaders) Oct. 2002 – March 2003 • Youth Clubs Leicestershire to provide training on Youth Achievement Award to 8 F/t Youth Workers who will begin cascading training to P/t youth workers in clusters (Oct 2002 - March 2003) • Oct/Nov 2002 - Articles gathered and put together for third issue of Newsletter Dec 2002 – Third issue published and distributed • Oct/Nov/Dec March 2003 – A Curriculum training event each month for 15 to 20 Youth Work Staff. • Sept/Dec. second meeting with part-time course students, focussing on progress, competency skills recording, issues, group work project. • Deliver 2 half day training events on OFSTED Self Assessment Framework (Oct/Nov) • Develop a database system and test with Youth Workers. • Implement the final version and receive actual data from settings and produce monitoring reports for Principal Youth Officer, Community Learning Managers and Youth Workers. • Consult Youth Workers on Drugs Policy & Sexual Health Policy
<p>Quarter Four Milestones</p> <ul style="list-style-type: none"> • Jan/Feb 2003 - Articles gathered and put together for fourth issue of Newsletter March 2003 – Fourth issue published and distributed • Jan-March 2003 – A Curriculum training event each month for 15 to 20 Youth Work Staff. • Jan/March 2003-third meeting, with part-time course students, focusing on what next, other employment opportunities in Youth Work within the city • Deliver 1 half day training event on OFSTED Self Assessment Framework (Jan) • Provide an evaluation of the MIS project.
<p>People Costs £56100</p>
<p>Premises Costs £3000</p>
<p>Equipment £13674</p>
<p>Consumables £1495</p>
<p>Allowances</p>
<p>Numbers of participants taking part 200 full & part-time (some repeats likely)</p>
<p>Outcomes</p> <ul style="list-style-type: none"> • Staff member seconded/developmental opportunity for a current member of our team • Data on the current training levels of our staff • Series of training/developmental opportunities planned/organised and delivered • Support for Part-Time Youth Work Certificated Course • Improved system for identifying training needs

<ul style="list-style-type: none"> • Self-Assessment of Youth Workers for Management Training • Youth Workers better able to engage in joint planning and multi –agency work • Improvement in level of Management skill within voluntary sector • 1 additional PC x 8 cluster bases, internet linked with CDRW • 2 Software awareness training sessions for F/T and P/T youth workers • Audit of ICT training needs of F/T and P/T youth workers • Training of youth workers on Youth Achievement Award • Increased number of young people undertaking Youth Achievement Award • Youth Achievement Award Presentation events to celebrate success • Termly newsletter produced increasing staff awareness of local/regional and national issues, of youth work practice in the city, of good practice & providing improved communication • A well trained, qualified, skilled and motivated work force • Raising quality of Youth Work delivery. • Better retention on part time certificated course, with more students completing. (target of 75% retention, 70% achievement) • Improved recruitment of Part Time Youth Workers • A consistent & complete database (MIS) and regular monitoring reports produced • Drugs & Sexual Health Policies completed
<p>Evaluation</p> <ul style="list-style-type: none"> • Participant’s evaluations (training) • Officer team evaluate and report on progress against overall milestones & outcomes on quarterly basis • Individual projects evaluated by Full-Time Project Worker on quarterly basis • Completion of Quality Assurance records on sessional basis • MIS Evaluation Report indicating benefits of consistent database and monitoring reports

Project 4 Target intervention on disengaged & disaffected young people
Contact - Paul Vaughan Principal Youth Officer Leicester
Manager - Paul Vaughan
<p>Description of activity: The Local Authority is intending to allocate additional funding from NRF to allow the Youth Service to establish a Widening Participation Youth Team serving 13 poorest wards in the City. It also intends to provide additional funds to increase and/or improve youth provision on Council Estates. Under this theme, the TYWDF will be utilised on activities that are complementary. These projects will also be linked, where appropriate, with the GOEM-funded Resolving Differences aka Building Communities Project in Leicester</p> <ol style="list-style-type: none"> 1. Develop Social Cohesion Youth Think Tank working towards cross-cultural dialogue & activities and link with Beyond Labels Youth Conference in Leicester 2. Establish stable basis for and increase Detached Youth Work 3. Establish Pilot work targeting Anti-Social Behaviour by young people Hot-Spot
<p>Q One Milestones: 1. Appoint F/T Worker for this project (subject to NRF funding approval. If not the project will be developed by a small group of existing youth workers.) This project will link with the GOEM-funded Resolving Differences Project in</p>

<p>Leicester to:-</p> <ul style="list-style-type: none"> • carry out preparatory work with groups of young people from the range of ethnic backgrounds in Leicester • prepare young people involved in the youth service for participation in the Leicester Beyond Labels residential Youth Conference being organized by Youth Voice for July 2002 <ol style="list-style-type: none"> 2. Set up and convene Detached Youth Work working group (NRF funded) 2 Consult Cluster Planning teams on locations for deployment of Detached YW resources 3 Allocate funding to Youth Service pilot at Armadale YC, Netherhall (incl. Housing, Police etc) and request progress report in Quarter 3
<p>Q Two Milestones</p> <ol style="list-style-type: none"> 1. bring groups of young people together for dialogue on the issues that threaten social cohesion in the city 2 Devise & begin Detached Youth training (NRF funded for City) 2 Design and deliver a short 'familiarisation course' for p/t Detached youth jointly with County <ul style="list-style-type: none"> - Introduction session - Shadowing of existing detached workers - Review session <p>Financial support offered to 'hosts' acting as support/mentors</p> <ol style="list-style-type: none"> 2 Complete Detached Youth Work policy and guidance document 2 recruit part-time Detached Workers to 1/2 locations in City
<p>Q Three Milestones</p> <ol style="list-style-type: none"> 1. Receive advice from young people, on an ongoing basis, on activities that will promote social cohesion amongst young people and their communities 1. Produce evaluation report on "Youth Think Tank Project" re. way forward 1 Consider continuation funding options if appropriate 2 Consider report on progress and consider further expansion from existing resources 3 Consider implications of report on Anti-Social Behaviour pilot for future developments
<p>Q Four Milestones</p> <ol style="list-style-type: none"> 1. To be decided in light of report 2. Discuss further development of Detached Youth Work for next financial year 3. Consider the evidence for further development of work in areas of considerable Anti-Social Behaviour.
<p>People Costs £17500</p>
<p>Premises Costs</p>
<p>Equipment</p>
<p>Consumables £1000</p>
<p>Allowances</p>
<p>Numbers of participants taking part 160 young people</p>
<p>Outcomes</p> <ol style="list-style-type: none"> 1 Social Cohesion Youth Think Tank in place (in conjunction with Building Communities Project) with young people providing ongoing advice and activities 2 A Detached Youth Work Policy & training provided to existing/prospective staff 2 Increased Detached Youth Work activity 3 Improvement in reported behaviour and relationships with young people in pilot

area 3 Evidence for the further development of work in areas of considerable Anti-Social Behaviour
Evaluation <ul style="list-style-type: none"> • Young people's participant evaluations • Officer team evaluate and report on progress against overall milestones & outcomes on quarterly basis • Individual projects evaluated by Project Workers on quarterly basis • Completion of Quality Assurance records by Project Workers on sessional basis • Data collection and usage

Project 5 Contribute to establishment of Regional Youth Work Unit
Contact - Paul Vaughan Principal Youth Officer Leicester
Manager - Paul Vaughan
Description of activity: <ul style="list-style-type: none"> • Contribute to establishing Regional Youth Work Unit
Quarter One Milestones: <ul style="list-style-type: none"> • Funds allocated to establish Regional Youth Work Unit • Work with PYO's group to agree remit
Quarter Two Milestones <ul style="list-style-type: none"> • Work via PYO's group and with GOEM to develop Regional Youth Work Unit
Quarter Three Milestones <ul style="list-style-type: none"> • Work via PYO's group and with GOEM to develop Regional Youth Work Unit
Quarter Four Milestones <ul style="list-style-type: none"> • Work via PYO's group and with GOEM to develop Regional Youth Work Unit
People Costs - £3954
Premises Costs (if applicable)
Equipment - £1438
Consumables (if applicable)
Allowances (if applicable)
Numbers of participants taking part (if applicable)
Outcomes <ul style="list-style-type: none"> • Assistance with standardizing QA systems • Support to voluntary sector • Regional training approach • Publicise good practice • Progressing business of PYO group
Evaluation <ul style="list-style-type: none"> • Discussions between PYO's Group and GOEM • Annual Report?

April 9, 2002